

No.F.1/84/DCW/2013
DELHI COMMISSION FOR WOMEN
(GOVT. OF N.C.T. OF DELHI)
C-Block, 2nd Floor, Vikas Bhawan,
I.P. Estate, New Delhi - 110 002.

F/1/84/DCW/2013

To

Sub: Financial Audit of Programme accounts- Mahila Panchayat/Rape Crisis Cell/Mobile Helpline/CIC.

Sir,

Delhi Commission for Women is hereby invited for the financial audit of the programme accounts of NGOs, viz.

Sl. No.	Name of Programmes	Particulars	Rates
1	Mahila Panchayat	91 Mahila Panchayats for the period of July 13 to June 14	Per Panchayat
2	Rape Crisis Cell	1 NGO for the Period July 13 to June 14	Per NGO/RCC
3	Mobile Helpline	5 NGO for the period July 13 to June 14	Per NGO/ Mobile Helpline
4	CIC	9 NGO for the period July 13 to June 14	Per NGO/CIC

The list of NGOs along with the budget sanctioned to each of them are enclosed herewith. The quotation may be submitted on or before on 31.07.2014 at 3.00 PM to the undersigned, accompanied by EMD of Rs. 5000/- drawn in favour of Delhi Commission for Women through DD/Pay Order/Banker Cheque. The Commission reserves the right to accept/reject any bid.

(Gautam Majumdar)
Assistant Secretary
011-23378044/ 011- 23379945,Extn.117

Delhi Commission for Women**Standard Budget for Mahila Panchayat (2 Panchayats)**

S.No	Budget Item	Unit	Amount For 1 Year
1	Project Coordinator	6500x12	78000
2	Community Workers	3500X12X2	84000
3	Case Handling Expenses (Including Conveyance)	1000X12	12000
4	Mahila Panchayat Room Rent	3000X2X12	72000
5	Incentive to MP Members		6000
6	Admin Cost (accounts maintenance & Reporting etc.)	500X12	6000
	Total		258000

Standard Budget for Mahila Panchayat (1 Panchayat)

S.No	Budget Item	Unit	Amount For 1 Year
1	Project Coordinator	4500X12	54000
2	Community Workers	3500X12	42000
3	Case Handling Expenses (Including Conveyance)	500X12	6000
4	Mahila Panchayat Room Rent	3000X12	36000
5	Incentive to MP Members		3000
6	Admin Cost (accounts maintenance & Reporting etc.)	250X12	3000
	Total		144000

Delhi Commission for Women**Budget approved for RCC for the period from 1.7.13 to 30.6.14**

S.No	Details of Budget Heads	Unit	Rate	Amount for 1 years
1	Honorarium to Sr.Advocate	1	19000	228000
2	Honorarium to Jr. Advocate	5	17000	1020000
3	Conveyance + Mobile charges to advocates	6	5000	36000
4	Office Expenses including reporting etc		2000	24000
	Total			16,32,000

Mobile Helpline Budget for 1 Year (July 13 to June14)

S.No	Item	Units	Rate	Amount for 1 year
1	Helpline Volunteers	3	12000	432000
2	Drivers	3	9000	324000
3	POL of Vehicles	200ltrs	76.40	.183360
4	Misc. Expenses		2000	24000
	Total			9,63,360

Crisis Intervention Centres Budget for 1 Year (July 13 to June14)

S.No	Item	Units	Rate	Amount for 1 year
1	Counselor(Part Time)	2	8000	192000
2	Fin support to victims	4	1000	48000
3	Conveyance to counselors*	4	1000	48000
4	Contingencies/documentation			1000
	Total			2,89,000

*Conveyance paid to Counselor on actual basis